

Complaint Form

L'ESPRIT ACADEMY

Name:		
Date:		
Email:		
Phone:		
Type:		
Date of Complaint or incident (if applicable):		
<i>Please explain in detail the nature of complaint:</i>		
Complainant Signature:		
<i>Academy use only below this line</i>		
Academy representative evaluation of complaint:		
Complaint Committee Review:		

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Date of meeting:	
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Is more info needed from complainant?	
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Letter of info request sent to complainant?	
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Additional Details on Complaint:

Solutions & Resolutions:

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Communication with Complainant:	
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Academy Signature:	
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Committee Member Signatures:	
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